



Managing and Leading People

Executive Education

UNIVERSITY OF THE
WITWATERSRAND,
JOHANNESBURG



WBS Wits
Business
School
Sculpting global leaders

Do you want to develop your people management skills? Are you looking to build on your leadership competencies?

This new four-day certificate course is designed to provide managers (or aspiring managers) with a sound set of skills required to effectively manage and lead people at supervisory or first line manager level. A participant who successfully completes the course will gain a credit towards WBS's New Managers Programme (NMP).

Wits Business School Executive Education presents a four day course :

Managing and Leading People



Who is it for?

Anyone who manages, or has been earmarked to manage people at a supervisory or line manager level.



How will you benefit?

You will gain a solid grounding in problem-solving, management principals and interpersonal skills to enhance your effectiveness in managing people.



How will your organisation benefit?

By having skilled managers who are effective in problem-solving and managing people through delegation, employee development and communication, among others.



Course structure:

Four days, full-time.

Logistical Details

Venue:
Wits Business School,
2 St David's Place, Parktown

Contact:
 Kholeka Vikilahle
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www.wbs.ac.za/executive-education



What will you learn?

- Effective problem solving skills
- Effective interpersonal skills, such as communication, conflict handling and assertiveness
- Delegation
- Employee development and talent management
- Employee motivation and empowerment
- Team dynamics
- Basic labour relations



Course content:

- **Effective problem-solving and analytical skills**
 - The importance of effective thinking
 - Problem analysis, judgement, creativity
 - Decision-making
- **Effective interpersonal skills**
 - Communication
 - Handling conflict
 - Assertiveness
 - Flexibility
- **Effective management skills and principles**
 - Delegation
 - Employee development and talent management
 - Employee motivational theories
 - Employee engagement
 - Performance management
 - Employee empowerment
 - Team dynamics
 - Basic labour relations information

Experiential education opportunities such as the ones we deliver here at WBS, develop the skills, qualities and attributes required to lead organisations, grow and transform businesses and realise strategic objectives.

We have incorporated the best generative thinking methodologies from around the world into our programmes, providing an immersive education experience that teaches individuals to create, capture and deliver value now and into the future.

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The ability to manage people is central to effective leadership. The Managing and Leading People course gives our students a greater understanding of the factors relevant to the effective leadership of people. It's a great opportunity to hone your skills as a manager and a leader, and the net result is a motivated, committed and performing team – what every leader wants!

- Carl Wagner, Programme Convenor

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