





### General background

**Population Group**

(Required for statistical purposes)

Black	Coloured	Indian	White
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**Home language**

(please tick ✓)

Afrikaans		Sepedi	
English		SeSotho	
Chinese		Setswana	
French		Seswati	
German		Sixhosa	
Greek		Sizulu	
Ndebele		Tshivenda	
Italian		Xitsonga	
Portuguese		Other please specify	

**Marital status**

(please tick ✓)

Single	
Married	
Widower	
Divorced	
Separated	

**Disability / Special needs\***

(please tick ✓)

Blindness		Learning disability		Partially sighted	
Cerebral palsied		Paraplegic		Speech	
Deafness		Partial hearing		Dyslexia	
Impaired mobility		Quadriplegic		Other Please specify	

\* Every reasonable attempt will be made to provide you with the assistance you may need as the result of your disability. You must provide the University with the necessary information about your disability status at the time of your application. If you do not, the University cannot undertake to provide assistance.

**Religious affiliation** (required for accommodation and bursary purposes) (please tick ✓)

Christian	Hindu	Muslim	Jehovah's Witness	Jewish	None	Other (please specify)
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### Citizenship details

Are you a South African citizen?

Yes  No

Please note that International applicants may not register at the University without a study permit.

If No, are you a permanent resident?

Yes  No

If Yes, Permit number and date obtained

Day Month (eg Dec) Year

If not South African resident, please state nationality

code

If no SA identity number, please supply Passport number

### Previous activities

What has been your **main activity** during the last year? (eg work / study)

**Sports Involvement:** Please state in which sports you have participated (if any), and at what level:

Sport

Level

**Academic qualifications****Academic history** (begin with most recent qualification)

DEGREE/DIPLOMA	FT / PT*	DATES OF REGISTRATION		DATE OF GRADUATION	STUDENT NUMBER	INSTITUTION	IF FOREIGN INSTITUTION PROVIDE ADDRESS AND COUNTRY
		from	to				

\* FT = full-time PT = part-time

**Membership of professional bodies:** (attach separate sheet if necessary)

NAME OF PROFESSIONAL BODY	NAME OF QUALIFICATION / TITLE	DATE AWARDED (YY/ MM/ DD)

**Employment details**

1. Are you currently employed? Yes  No  2. How many years of full-time employment will you have completed by the end of this year?

**Please provide details:** (attach separate sheet if necessary)

NAME OF COMPANY /EMPLOYER (please provide details of different positions with same employer)	JOB TITLE	PERIOD EMPLOYED (YY/ MM/ DD)	
		from	to

**Choice of Programme (Degree or Diploma)****Choice of programme:** Please supply details of proposed registration, as per example given below (Applicants may select three programmes)

PROGRAMME	CODE	FT / PT	FIELD	YEAR OF STUDY	PLEASE TICK (✓) Applies to MA Student only		
					Thesis / Dissertation	Coursework and Research Report	Coursework only
<i>eg: MEng</i>	<i>EM2014</i>	<i>FT</i>	<i>Mining</i>	<i>1</i>			✓
1.							
2.							
3.							

**Proposed curriculum:** Only for Coursework Masters and related degrees eg LLB, Honours, GDE - see Faculty Handbook

UNIT/ COURSE NAME	COURSE CODE

**Research details: Only for Research Masters and PhD degrees**

- In which School / Discipline/ Research Group do you wish to conduct your research.....
  - Proposed field of research.....
  - Proposed title of research (max 500 characters) .....
- .....
- .....
- .....
- .....

• Proposed supervisor

Telephone no:  Fax no:

Cellphone no:  E-mail:

• Name of member/s of staff consulted on proposed research project

**Academic References: For Research Masters and PhD degrees (please provide 3)**

Name

Address

Postal code:  Telephone no:

E-mail:

Name

Address

Postal Code:  Telephone no:

E-mail:

Name

Address

Postal code:  Telephone no:

E-mail:

Details of **conferences attended** and **papers presented** (if applicable): *attach separate sheet if necessary*

CONFERENCE	PAPER

**RESIDENTIAL ACCOMMODATION**

You must complete this section **ONLY IF YOU WANT TO APPLY FOR RESIDENCE ACCOMMODATION AND YOU ARE NOT ALREADY A WITS STUDENT.**

If you are already a Wits student and you want to apply for residence accommodation, you should apply directly to your preferred residence.

**Accommodation available** (please tick the appropriate box):

Catering accommodation – males only  CTM Catering accommodation – mixed gender  CTX Over 18 years of age only  
 Catering accommodation – females only  CTF Self-catering accommodation – mixed gender  STC Not available to 1st year students under the age of 25 years

**Please note: Postgraduate residence applications close on 30 November. Late applications will not be considered. You are NOT eligible to reside in University accommodation if you are not registered for a full curriculum or if you are a part-time or occasional student.**

**INDEMNITY AND UNDERTAKING**

Applicants under the age of 18 years old must be assisted by their parent or guardian (**must be the same person listed under next of- kin on page 3**).

**LEGAL DECLARATION OF INDEMNITY AND UNDERTAKING  
 I, THE APPLICANT, AND I, THE PARENT/GUARDIAN/NEXT-OF-KIN OF THE APPLICANT –**

- (1) Acknowledge that the University does not accept responsibility for damage or loss in respect of property of the applicant or in respect of property brought onto University premises by the applicant.
- (2) Do hereby indemnify the University in respect of any damage caused by the applicant to University property or to the property of third parties, whether on or off the University premises, as a result of the applicant's actions either whilst on the University premises or whilst engaged in any activity related to the University.
- (3) Undertake, during the orientation period and for any period during which I am a registered student, to be bound by the rules and regulations of the University for the time being in force, including the rules and regulations of any University residence, club or society to which I may be admitted or become a member and by any requirements or conditions imposed by The University on me as a prerequisite to my registration as a student of the University in any faculty.
- (4) Certify that the information provided in this form and all supporting documentation is accurate and acknowledge that furnishing any false information may result in disciplinary proceedings being taken against the applicant.
- (5) Declare that I have furnished the University with all the information necessary to make an informed decision about my admission.
- (6) Undertake to pay unconditionally all fees, charges and equipment surcharges payable to the University as they fall due for payment, for any period for which I am or may become a registered student or the applicant is or may become a registered student of the University.

**FINANCIAL AID APPLICANTS (if you are not a financial aid applicant, delete 7 and 8 below):**

- (7) I consent to my examination results being made available to the relevant bursary donor(s) and/or lenders.
- (8) I understand that if I am unable or unwilling to accept the terms and conditions of the offer of a loan, the offer will be withdrawn.

**ALL APPLICANTS MUST SIGN BELOW – Thank you**

Signature of applicant:..... Date:.....

AND, if the applicant is under the age of 18 years, assisted by (full name of parent or legal guardian or next-of-kin) :

.....  
 First name

.....  
 Last name/surname

Signature:..... Date: .....

**FOR OFFICE USE ONLY**

Payment information	CASH	CHEQUE/BANK DRAFT	POSTAL ORDER	CREDIT CARD	BANKSLIP

Application processed ..... Signature.....

**CODES required for completing the application form**

**Next-of-Kin: relationship (Contact details)**

(parent or legal guardian or next-of-kin)

Description	Code
Brother	BR
Father	FR
Legal guardian	GU
Husband	HU
Mother	MR
Grandmother	GM
Grandfather	GF
Sister	SR
Wife	WF
Uncle	UN
Aunt	AU

**Citizenship details: the country of which you are a citizen**

Description	Code
Albania	800
Algeria	605
Angola	606
Argentina	608
Australia	609
Austria	610
Bangladesh	623
Belgium	614
Benine	613
Bermuda	615
Bolivia	617
Botswana	618
Brazil	619
Bulgaria	621
Burkina Faso	611
Burundi	622
Cameroon	634
Canada	626
Ceylon	628
Chile	630
China (Nationalist)	652
Colombia	632
Commonwealth of Independent States (formerly USSR)	772
Congo	635
Croatia	801
Cuba	636
Cyprus	638
Czech Republic	639
Denmark	641
Ecuador	645
Egypt	768
Estonia	784
Ethiopia	648
Finland	651
France	653
Gabon	654
Gambia	655
Germany	656
Ghana	658
Gibraltar	659
Greece	661
Guyana	665
Hong Kong	667
Hungary	670
Iceland	671
India	672
Indonesia	673
Iran	674
Ireland, Republic of	675
Israel	677
Italy	678
Ivory Coast	804
Japan	681
Jordan	682
Kenya	683
Latvia	785
Lebanon	688
Lesotho	690
Libya	692
Lithuania	783
Luxembourg	693
Madagascar	699
Malawi	696
Malaysia	698
Maldives, Republic of	805
Mali	802
Malta	700
Mauritius	702
Mexico	703
Morocco	706
Mozambique	707
Namibia	749
Nepal	709
Netherlands	710
New Zealand	714
Nigeria	717
Norway	718
Pakistan	721
Panama	722
Paraguay	724
Peru	725

Phillipines	726	Thailand	760
Poland	727	Toga	763
Portugal	728	Tristan da Cuhna	764
Qatar	731	Turkey	766
Romania	733	Uganda	769
Rwanda	734	United Kingdom	799
St Helena	735	Uruguay	770
Saudia Arabia	736	USA	771
Senegal	786	USSR, states of former USSR	772
Seychelles	744	Venezuela	773
Sierra Leone	745	West Indies	777
Singapore	746	Yugoslavia (Bosnia/Croatia/Serbia/Macedonia)	780
Slovakia	803	Zaire	633
Solomon Islands	747	Zambia	781
Somali	748	Zimbabwe	732
South Africa	750		
South Korea	684		
Spain	751		
Sri Lanka	628		
Sudan	752		
Swaziland	754		
Sweden	755		
Switzerland	756		
Syria	757		
Taiwan, ROC	631		
Tanzania	759		

**Previous activity**

**Sports**

**LEVEL OF PERFORMANCE:**

- School
- Club
- Junior Provincial
- Junior National
- Senior Provincial
- Senior National

**Main activity in 2008**

- American Field Scholarship / Rotary
- Employment or occupation
- Military training
- Non-academic course
- Nursing
- Overseas
- Post-matric schooling
- School
- Secretarial
- Teachers Training College
- Technical College
- Technical Institute
- Technikon
- Travel scholarship
- University

**Choice of Programme (Degree or Diploma) (page 4)**

Please indicate on form whether applying for a full-time or part-time programme

**FACULTY OF COMMERCE, LAW AND MANAGEMENT**CH0016 Bachelor of Accounting Science with Honours  
BAccScHons

Bachelor of Commerce with Honours BComHons

*in the fields of:*CH0009 Business Sciences (Finance)  
CH0006 Business Sciences (Human Resources)  
CH0010 Business Sciences (Insurance)  
CH0008 Business Sciences (Management)  
CH0007 Business Sciences (Marketing)  
CH0003 Economics  
CH0000 Information Systems  
CH0021 Internal AuditingCH0017 Bachelor of Economic Science with  
Honours BEconScHons

BMC000 Master of Business Administration MBA

CMR000 Master of Commerce (research) MCom

*in the fields of:*CMC002 Accounting  
CMC020 Taxation  
CMC004 Business Economics (Business Finance)  
CMC005 Business Economics (Human Resource Management)  
CMC006 Business Economics (Industrial Economics)  
CMC007 Business Economics (Insurance and Risk Management)  
CMC008 Business Economics (Marketing)  
CMC009 Economics  
CMC011 Economic Science  
CMC010 Information Systems  
CMR001 Master of Economic Science MEconSc (Research)  
LMR000 Master of Laws (research) LLM  
LMC002 Master of Laws (general) LLM*or in the fields of:*LMC007 Commercial Law  
LMC006 Communications Law  
LMC005 Company Law  
LMC011 Environmental Law  
LMC015 Health Law  
LMC008 Human Rights Law  
LMC012 Labour Law  
LMC014 Pensions Law  
LMC013 Public International Law  
LMC010 Public Law  
LMC009 Regulatory Law  
LMC001 Tax Law (in abeyance)

BMR006 Master of Management (Research) MM

*in the fields of:*----- Information Communication Technology (ICT)  
and Development (in abeyance)  
BMC004 Information Communication Technology (ICT) Policy  
and Regulation MM (ICTPR)  
BMC001 Public and Development Management  
BMC007 Public Policy  
CD0002 Doctor of Commerce DCom  
CD0003 Doctor of Economic Science DEconSc  
LD0000 Doctor of Laws LLD

CD0000 /

LD0002

BD0000

CX0002

LX00001

CX0001

LX0002

LX0000

Postgraduate Diploma in Management PDM

*in the fields of:*BX0001 Business Administration  
BX0000 Human Resources  
BX0002 Public Policy and Development  
Administration (in abeyance)  
BX0006 Public and Development Management (in abeyance)  
BX0011 Security**FACULTY OF ENGINEERING &  
THE BUILT ENVIRONMENT****ENGINEERING**ED0000 Doctor of Engineering DEng  
ED0001 Doctor of Science in Engineering DSc(Eng)  
ED0002 Doctor of Philosophy (Engineering) PhD  
EMR000 Master of Science in Engineering MSc(Eng)  
EMC001 Master of Science in Engineering (Chemical) MSc(Eng)  
EMC002 Master of Engineering (Chemical) MEng  
EMC003 Master of Science in Engineering (Civil) MSc(Eng) 50/50  
EMC004 Master of Engineering (Civil) MEng  
EMC005 Master of Science in Engineering (Electrical) MSc(Eng)  
50/50  
EMC006 Master of Engineering (Electrical) MEng  
EMC007 Master of Science in Engineering (Mechanical) MSc(Eng)  
50/50  
EMC008 Master of Engineering (Mechanical) MEng  
EMC009 Master of Science in Engineering (Industrial) MSc(Eng)  
50/50  
EMC010 Master of Engineering (Industrial) MEng  
EMC011 Master of Science in Engineering (Metall & Mat) MSc(Eng)  
50/50  
EMC012 Master of Engineering (Metall & Mat) MEng  
EMC013 Master of Science in Engineering (Mining) MSc(Eng) 50/50  
EMC014 Master of Engineering (Mining) MEng  
EX0000 Graduate Diploma in Engineering (Chemical) GDE  
EX0001 Graduate Diploma in Engineering (Civil) GDE  
EX0002 Graduate Diploma in Engineering (Electrical) GDE  
EX0003 Graduate Diploma in Engineering (Mechanical) GDE  
EX0004 Graduate Diploma in Engineering (Industrial) GDE  
EX0005 Graduate Diploma in Engineering (Metallurgy & Materials)  
GDE  
EX0006 Graduate Diploma in Engineering (Mining) GDE  
EZP000 Engineering Occasional (Postgraduate)**THE BUILT ENVIRONMENT**

FD0000 Doctor of Philosophy (Architecture) PhD

FD0001	Doctor of Philosophy (Quantity Surveying) PhD
FD0002	Doctor of Philosophy (Town & Regional Planning) PhD
FD0003	Doctor of Philosophy (Building) PhD
FD0004	Doctor of Science in Architecture DSc(ARCH)
FD0005	Doctor of Science in Quantity Surveying DSc(QS)
FD0006	Doctor of Science in Town and Regional Planning DSc(TRP)
FD0007	Doctor of Science in Building DSc(Building)
FD0008	Doctor of Architecture DArch
FD0009	Doctor of Town and Regional Planning D(TRP)
FH0000	Bachelor of Architectural Studies with Honours BASHons
FH0001	Bachelor of Science with Honours in Urban & Regional Planning BSc(Hons)URP
FMC002	Master of Architecture (Professional) MArch(Prof)
FMC010	Master of Science in Building MSc(Building) (PROJ MANGMNT)
FMC011	Master of Science in Building MSc(Building) (PROP DEV)
FMC013	Master of Science in Development Planning MSc(DP)
FMC014	Master of Science in Housing MSc(Housing)
FMR000	Master of Architecture MArch
FMR003	Master of Science in Quantity Surveying MSc(QS)
FMR005	Master of Science in Town & Reg Planning MSc(TRP)
FMR007	Master of Science in Building MSc(Building)
FX0000	Postgraduate Diploma in Property Development and Management PGDipPDM
FZP000	Built Environment Occasional (Postgraduate)

**FACULTY OF HEALTH SCIENCES**

Master of Dentistry MDent

*in the branches of:*

MMC082	Community Dentistry
MMC056	Maxillo-Facial and Oral Surgery
MMC060	Oral Pathology
MMC057	Orthodontics
MMC058	Periodontics and Oral Medicine
MMC059	Prosthodontics
MMC055	Master of Family Medicine MFamMed

Master of Medicine MMed

*in the specialties of:*

MMC000	Anaesthesia
MMC002	Cardio-Thoracic Surgery
MMC051	Community Health
MMC052	Dermatology
MMC015	Emergency Medicine
MMC003	Internal Medicine
MMC053	Neurology
MMC016	Neurosurgery
MMC017	Nuclear Medicine
MMC018	Obstetrics and Gynaecology
MMC020	Ophthalmology
MMC021	Orthopaedic Surgery
MMC022	Otorhinolaryngology
MMC023	Paediatrics
MMC035	Anatomical Pathology
MMC036	Chemical Pathology
MMC034	Clinical Pathology
MMC037	Haematological Pathology
MMC038	Microbiological Pathology
MMC063	Forensic Pathology
MMC054	Virology

MMC039	Plastic and Reconstructive Surgery
MMC040	Psychiatry
MMC049	Diagnostic Radiology
MMC050	Radiation Oncology
MMC042	Surgery
MMC048	Urology
MMR003/ MMC067	Master of Pharmacy MPharm
Master of Public Health MPH	
<i>in the fields of:</i>	
MMC086	Health Measurement
MMC087	Health Policy and Management
MMC088	Environmental and Occupational Health
MMC089	Primary Health Care Management
MMC090	Community Rehabilitation
MMC091	Occupational Hygiene
MMC092	Communicable Diseases
MMC093	Gender and Health
MMC094	Sexual and Reproductive Rights and Health
MMC095	Maternal and Child Health
MMC096	Health Management
MMC097	Demography and Population Studies
MMC098	Disaster Management
MMC099	Hospital Management
MMC	Health Promotion
MMR004/ MMC068	Master of Science in Dentistry MSc(Dent)
MMR005	Master of Science in Medicine
<i>In the fields of:</i>	
MMC069	Applied Physiology
MMC070	Bioethics and Health Law
MMC071	Child Health (Community Paediatrics)
MMC072	Child Health (Neurodevelopment)
MMC073	Epidemiology and Biostatistics
MMC074	Forensic Pathology
MMC075	Genetic Counselling
MMC076	Haematology
MMC077	Immunology
MMC078	Medical Microbiology
MMC079	Nuclear Medicine
MMC080	Pharmaceutical Affairs
MMC081	Pharmacotherapy
MMC082	Population-based Field Epidemiology
MMC083	Tropical Diseases
MMC084	Virology
MMC085	Emergency Medicine
MMR002/ MMC066	Master of Science in Nursing MSc(Nursing)
MMR001/ MMC065	Master of Science in Occupational Therapy MSc(OT)
MMR000/ MMC064	Master of Science in Physiotherapy MSc(Physiotherapy)
MD0000	Doctor of Philosophy PhD
MD0002	Doctor of Science in Dentistry DSc(Dent)
MD0001	Doctor of Science in Medicine DSc (Med)
MX0035	Advanced Diploma in Applied Physiology ADipAP

MX0032	Diploma in Advanced Occupational Therapy DAdvOT
MX0033	Diploma in Advanced Physiotherapy DAdvPhysio
Postgraduate Diploma in Child Health PGDipChH	
<i>in the fields of:</i>	
MX0029	Community Paediatrics
MX0030	Neurodevelopment
	Diploma in Health Service Management DHSM
MX0031	Diploma in Occupational Health DOH
Diploma in Public Health DPH	
<i>In the fields of:</i>	
MX0000	Health Measurement
MX0001	Health Policy and Management
MX0002	Environmental and Occupational Health
MX0003	Primary Health Care Management
MX0004	Community Rehabilitation
MX0005	Occupational Hygiene
MX0006	Communicable Diseases
MX0007	Gender and Health
MX0008	Sexual and Reproductive Rights and Health
MX0009	Maternal and Child Health
MX0010	Health Management
MX0011	Demography and Population Studies
MX0012	Disaster Management
MX0013	Hospital Management
MX00	Health Promotion
MX0036	Diploma in Tropical Medicine and Hygiene DTM&H
Diploma in Advanced Nursing DAdvNursing	
<i>in the fields of:</i>	
MX0014	Intensive Care Nursing
MX0015	Child Nursing
MX0016	Operating Theatre Nursing
MX0017	Trauma and Emergency Nursing
MX0018	Nephrology Nursing
MX0019	Oncology and Palliative Care
MX0020	Orthopaedic Nursing
MX0021	Ophthalmic Nursing
MX0022	Advanced Psychiatric Nursing
MX0023	Advanced Midwifery
MX0024	Gerontology Nursing
MX0025	Community Health Nursing
MX0026	Occupational Health Nursing
MX0027	Nursing Education
MX0028	Nursing Management

## FACULTY OF HUMANITIES

### ARTS, HUMANITIES AND SOCIAL SCIENCES

AH0000	Bachelor of Arts with Honours BAHons
AH0001	Bachelor of Arts with Joint Honours BAHons
AMC000	Master of Arts by Coursework and Research Report MA
AMC002	Master of Arts in Audiology by Coursework and Research Report MA(Audiology)
AMC006	Master of Arts in Dramatic Art by Coursework and Research Report MA(Dramatic Art)
AMC010	Master of Arts in Heritage by Coursework and Research Report MA(Heritage)
AMC012	Master of Arts in Housing by Coursework and Research Report MA(Housing)
AMC014	Master of Arts in Rock Art Studies by Coursework and Research Report MA(Rock Art)

AMC016	Master of Arts in Social Work by Coursework and Research Report MA(Social Work)
AMC018	Master of Arts in Speech Pathology by Coursework and Research Report MA(Speech Pathology)
AMC020	Master of Arts in Translation by Coursework and Research Report MA(Translation)
AMC022	Master of Music by Coursework and Research Report MMus
AMR001	Master of Arts MA
AMR003	Master of Arts in Audiology MA(Audiology)
AMR004	Master of Arts in Clinical Psychology MA(Clin Psych)
AMR005	Master of Arts in Community-based Counselling Psychology MA(Comm Couns Psych)
AMR007	Master of Arts in Dramatic Art by Research MA(Dramatic Art)
AMR009	Master of Arts in Fine Arts by Research MA(Fine Arts)
AMR011	Master of Arts in Heritage by Research MA(Heritage)
AMR013	Master of Arts in Housing by Research MA(Housing)
AMR015	Master of Arts in Rock Art Studies by Research MA (Rock Art)
AMR017	Master of Arts in Social Work by Research MA(Social Work)
AMR019	Master of Arts in Speech Pathology by Research MA(Speech Pathology)
AMR021	Master of Arts in Translation by Research MA(Translation)
AMR023	Master of Music by Research MMus
AX0000	Postgraduate Diploma in Arts PGDA
AX0001	Postgraduate Diploma in Rock Art Studies PGDA (Rock Art)
AX0002	Postgraduate Diploma in Translation and Interpreting PGDip(TI)
AX0003	Advanced Diploma in Arts AdDipArts
AX0004	Advanced Diploma in Fine Arts AdDipFA
AX0005	University Diploma in Interpreting DipIT
AD0001	Doctor of Literature DLitt
AD0002	Doctor of Music DMus
AD0003	Doctor of Philosophy PhD
AZP001	Arts Occasional Postgraduate Studies

## EDUCATION

HH0000	Bachelor of Education with Honours BEdHons (F/T)
HH0002	Bachelor of Education with Honours BEdHons (P/T)
HH0001	Bachelor of Education with Honours (Adult Education) BEd Hons
HMR001	Master of Education MEd
HMC000	Master of Education (Coursework) MEd
HD0001	Doctor of Philosophy in Education PhD
HD000	Doctor of Education DEd
HX0003	Postgraduate Certificate in Education PGCE
HX0004	Postgraduate Diploma in Education PDE
HZP001	Occasional student

## FACULTY OF SCIENCE

SH0000	Bachelor of Science with Honours BSc Hons
SMR000	Master of Science (Research) MSc
SMC000	Master of Science (Coursework) MSc
SD0000	Doctor of Philosophy PhD
SD0001	Doctor of Science DSc
SX0000	Higher Diploma in Computer Science HDipCompSc
SX0001	Postgraduate Diploma in Science PGDipSc
SZP000	Occasional Student

## GENERAL INFORMATION

All enquiries for admission to the University as a postgraduate student should be directed to the relevant faculty office.

There are five Faculties at the University, namely: Commerce, Law and Management; Engineering and the Built Environment; Health Sciences; Humanities; and Science.

Applicants accepted for the degrees of master (by research work) and doctor will be given a booklet containing information on the general regulations and rules pertaining to higher degrees. A booklet recommending the style and format to be followed when presenting a thesis, dissertation or other work is also available from the Faculty office at a nominal cost, depending on the faculty.

### **The admission system**

Please complete the application form (pages 1 to 6).

Some faculties require additional information – please complete this form if enclosed.

It should be noted that no more than three choices of degree and/or diploma are permitted.

**All** forms and any additional documentation required by the University must be returned to the faculty of your first choice unless the faculty information booklet requests you to do otherwise.

An applicant who is not a South African citizen or who does not have permanent residence must pay a non-refundable application fee of R550, preferably by bank guaranteed cheque made out to the University of the Witwatersrand.

### **Faculty offices**

The Faculty office is responsible for the administrative aspects of each faculty. One of the main functions of the Faculty office is to advise students, particularly with respect to the interpretation of rules and concessions in terms of the rules. In addition, the following documents may be obtained from the Faculty office:

- Certificates of registration, for financial aid, medical aid or tax purposes, etc.
- Academic record ie transcript of courses completed at the University and certificates of conduct. A student requiring a transcript of his/her academic record should complete a request form at the Faculty office, giving details of his/her registration at the University and student number. A transcript is normally available within a few days. A small fee is payable. A student who requires the Faculty office to post transcripts direct to other universities or institutions overseas is liable for the cost of postage.
- Copies of examination results, where applicable. All examination results are posted on the internet after publication. Results may not be given out over the telephone.
- Copies of rules, curricula, syllabuses.
- Certificates stating that a student has fulfilled all the requirements for a degree (prior to graduation).

### **Financial aid and scholarships**

A graduate student registered for full-time study may be eligible for a postgraduate merit award or a postgraduate financial aid package consisting of part bursary part loan.

Application forms for a postgraduate merit award or a postgraduate financial aid package may be obtained from the Financial Aid & Scholarships Office and must be returned to that Office by **30 September** in the year prior to intended registration.

Other bursaries/scholarships are also available. Note that a University postgraduate merit award or postgraduate financial aid package alone is not sufficient to cover all the costs of a student's living expenses and heads of academic schools should be approached to discuss alternative sources of funding.

Financial Aid & Scholarships Office, Ground Floor, Senate House, University of the Witwatersrand.

Telephone: +27-11-717-1075/1076.

Website: [www.wits.ac.za/prospective/financialaid/postgraduate](http://www.wits.ac.za/prospective/financialaid/postgraduate)

### **Fees**

An up-to-date extract from the Fees Schedule will be provided when you register. This will give details of the current fees payable and the dates of payment. Note that there is usually an annual increase in fees. International students must pay their fees in full before registration. An estimate of the fees can be obtained prior to registration. There may also be a number of miscellaneous fees and charges payable (for example, the fee for admission to status should you be a graduate from another university).

**Note, too, that if cancelling registration, a penalty may be incurred if the correct procedures are not followed.**

### **Accommodation**

Places in University accommodation are limited. Applicants over the age of 25 years are not normally accommodated in catering residences. When they register in their residences, catered accommodation students are given a choice of how many meals they want each week and in which dining hall they wish to dine. Accommodation in self-catering residences is normally restricted to undergraduate and Honours students under the age of 35 years, and Masters and Doctoral students under the age of 40. Residence application forms are available from your Faculty office and on the internet. The completed forms should be submitted to your faculty office by the closing date.

Postgraduate applicants wishing to apply for accommodation in a University residence with effect from the beginning of the academic year (ie January/February) must submit their formal residence application on the prescribed application form by 30 November of the previous year. Unfortunately late applications cannot be accepted. Part-time and occasional students are not eligible for University accommodation.

The Accommodation Officer at the Office of Residence Life may be contacted for information regarding private accommodation in Johannesburg and its environs.

Telephone: +27 11 717 9170/9173/9174. Fax: +27 11 339 8213.

E-mail: [accomodation@residence.wits.ac.za](mailto:accomodation@residence.wits.ac.za)

Website: [www.wits.ac.za/prospective/studentsservices/accommodation](http://www.wits.ac.za/prospective/studentsservices/accommodation)

**NB:** Residences open in early February and close in late November. There is a separate (advance) fee for accommodation in December and January.

## General Admission Procedures and Documentation Required

### General Regulations

Attention is drawn to the fact that unless the special permission of the Senate is obtained, no person may be registered as a student of this University while he/she is registered as a student of another university.

The special permission of Senate is also required to register in the same academic year for more than one degree or diploma in the same faculty. In addition, no person may register in the same academic year as a student in more than one faculty unless the written authority of the Deans concerned is obtained.

### Closing dates

- Applications for most higher degrees by research may be lodged at any time during the year and candidature may commence at any of the four registration periods during the year. There are exceptions, however, and applicants are advised to check with the appropriate faculty.
- For coursework degrees candidates may only register in January or July in most cases. However applicants are advised to check with the appropriate faculty.
- For international applicants the closing date for applications may be even earlier and applicants are advised to check with the appropriate faculty.

### Admission requirements

Admission requirements vary considerably and you are advised to consult the faculty information booklet for current requirements.

### Submission of academic record

#### A. Wits University

Applicants who are or have been registered students at this University are not required to submit a copy of their Wits academic record.

In the case of other applicants the following applies:

#### B. South African Universities\*

If you are or have been registered as a student at another South African university you should:

- request the university concerned to send a full transcript of your academic record to the faculty to which you have submitted your application as well as to the Financial Aid & Scholarships Office;
- attach certified copies of all your degree certificates to your application form;
- send to each of the faculties to which you are applying, a certificate of conduct and, where applicable, a copy of the published results for the current year as soon as the results are available. Any such documentation must bear the stamp of the Registrar and the signature of an authorised member of staff of that university.

#### C. Foreign Universities\*

If you have been or are at present a registered student at a university or similar institution outside the Republic of South Africa, you must:

- attach certified copies of all your degree certificates to your application form and request the university or institution concerned to send a full transcript of your academic record to the faculty to which you have submitted your application, as well as the Financial Aid & Scholarships Office;
  - include all details of courses undertaken and the marks obtained.
- You are also advised that after receipt of the initial application, you may be asked to submit full details of the syllabuses of previous degrees to assist with the evaluation of the application. Documentation not in English must be accompanied by an original sworn translation, signed by a Notary Public.

Academic transcripts must be original copies. Degree/diploma certificates may be original documents or copies certified by a Commissioner of Oaths in the faculty.

Your foreign degrees have to be evaluated by the **South African Qualifications Authority (SAQA)** in Pretoria.

SAQA contact telephone numbers are +27 12 431 5000

Helpdesk 0860 10 31 88 Fax +27 12431 5039

Email: [saqainfo@saqa.org.za](mailto:saqainfo@saqa.org.za)

Or post to: Postnet Suite 248, Private Bag X06, Waterkloof, 0145, South Africa.

\*In the case of both B and C above, details concerning the length of study involved must be submitted.

#### International applicants

The University has an International Office which offers assistance to international applicants and helps them with the procedures they need to follow.

In order to register at the University, international students are required to:

- be in possession of a fully paid South African administered medical aid
- be in possession of a study permit
- pay tuition fees in full
- pay accommodation fees in full (if residing in University accommodation)
- pay an international administration fee

Residence accommodation is available for international students in International House but places are limited. Residence application forms are available from your faculty office.

Telephone: +27 11 717 1054

Fax: +27 11 717 1059

E-mail: [studysa.international@wits.ac.za](mailto:studysa.international@wits.ac.za)

Website: [www.wits.ac.za/prospective/international](http://www.wits.ac.za/prospective/international)